

**Logan Office**  
PO Box 1346  
699 Stratton Street  
Logan, West Virginia 25601



**Charleston Office**  
Kanawha County American Job Center  
426 Leon Sullivan Way  
Charleston, West Virginia 25301

**POSTED 01/05/2026**

**SENIOR**

**COOK/DRIVER**

**Responsibilities:** Job responsibilities include, but are not limited to: Maintain equipment and clean kitchen facilities according to WV State Health Department regulations; Perform food service duties such as meal preparation, dish washing, sanitizing utensils, dishes, and glasses; Assist in menu planning; Follow agency's designated procedures for inventory, food purchasing, and requisitioning; Maintain necessary records; Deliver meals to home bound participants; Follow all state and federal regulations concerning moving traffic and vehicle inspection.

**Requirements:** Successful candidate will preferably possess at minimum: High School diploma or GED; prior work or volunteer experience in commercial food preparation; experience working with the elderly and low-income population. Candidate must possess or be willing to obtain a valid Class D Driver's license and Food Handler's Card. Candidate must submit to pre-employment drug screen, CIB check, and DHHR Protective Services Background Check.

Applications are available at the PRIDE office located at 699 Stratton Street, Logan WV 25601 or at [loganpride.com](http://loganpride.com) and will be accepted until position is filled. Submit application to:

Human Resources  
PRIDE Community Services, Inc.  
PO Box 1346  
Logan, WV 25601

PRIDE Community Services, Inc. is an Affirmative Action, Equal Opportunity Employer. Please contact the Human Resources office at 304-752-6868 if you need assistance, reasonable accommodation or have hiring process questions.