



APPLICATION FOR NOMINATION TO THE BOARD OF DIRECTORS

Applicant Information

Name: _____

Last

First

Middle Initial

Address: _____

Street address

City

State

Zip

Date of Birth: _____ Social Security #: _____

Home Phone: _____ Cell Phone: _____

Email address: _____

Employer: _____ Work Phone: _____

Position/Title: _____

Applicant Background

What characteristics or skills could you contribute to our Board? (Please check all that apply)

- | | | |
|--|---------------------------------------|---|
| <input type="checkbox"/> Financial Experience | <input type="checkbox"/> Management | <input type="checkbox"/> Community/Public Relations |
| <input type="checkbox"/> Education | <input type="checkbox"/> Legal | <input type="checkbox"/> Non-Profit Experience |
| <input type="checkbox"/> Knowledge of Services | <input type="checkbox"/> Fund Raising | <input type="checkbox"/> Human Resources |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Housing | <input type="checkbox"/> Low-Income Services |

Other involvements, skills or major interests: (please explain) _____

Civic/Community Involvement: (please list and explain) _____

Availability to Serve

PRIDE Board Meetings are held on the last Tuesday of each month at Noon.

Will you attend regularly scheduled Board meetings? ☐ Yes ☐ No

Will you attend a required training session for new Board members? ☐ Yes ☐ No

Why would you like to serve on PRIDE's Board? _____

Board Member Definition

PRIDE has a 15-member tripartite Board of Directors. According to PRIDE's Bylaws, 1/3 of its members must be proportioned in the following 3 categories. Please indicate what Sector of the Board would best fit you, as described below.

☐ Public Sector: Elected public officials, currently holding office, or their representatives.

_____ I am a current, elected public official _____
(Name of office & term of office)

_____ I am a representative of _____
(Name of office & term of office)

☐ Low-Income Sector: Democratically elected representatives of low-income individuals and families.

_____ I am qualified under this category because:

_____ I represent low-income individuals and families.

_____ My income does not exceed current poverty guidelines.

☐ Private Sector: Officials or members of business, industry, labor, religious, law enforcement, education, or other major group and interest in the community served.

_____ I am qualified under this category.

Describe private sector affiliation: _____

Please provide any additional information you would like to share: _____

I certify that my answers are true and complete to the best of my knowledge.

Signed by: _____

Date: _____

Lisha Whitt
Chief Executive Officer



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CONFIDENTIALITY POLICY

It is the policy of PRIDE Community Services, Inc. that the Board of Directors and employees of PRIDE Community Services, Inc. may not disclose, divulge, or make accessible confidential information belonging to, or obtained through their affiliation with PRIDE Community Services, Inc. to any person, including relatives, friends, and business and professional associates, other than to persons who have a legitimate need for such information and to whom PRIDE Community Services, Inc. has authorized disclosure. The Board of Directors and employees shall use confidential information solely for the purpose of performing services as a Board of Director or employee for PRIDE Community Services, Inc. This policy is not intended to prevent disclosure where disclosure is required by law.

The Board of Directors, employees, volunteers and contractors must exercise good judgment and care at all times to avoid unauthorized or improper disclosures of confidential information. The Board of Directors, employees, volunteers, and contractors acknowledge an obligation to respect privacy and confidentiality and to exercise good faith and integrity in all dealings. Any unauthorized disclosure of confidential information may result in the immediate suspension and/or dismissal and may be subject to civil liability for breaching right to privacy.

At the end of the Board of Director's term or upon the termination of an employee's, volunteer's or contractor's relationship with PRIDE Community Services, Inc. he or she shall return, at the request of PRIDE Community Services, Inc., all documents, papers, and other materials, regardless of medium, which may contain or be derived from confidential information, in his or her possession.

Signature

Date

CONFLICT OF INTEREST

Effective: August 1, 2018

PRIDE Community Services, Inc. employees are prohibited from using their positions for any purpose that is motivated by desire for private gain for themselves or others.

Any employee of PRIDE Community Services, Inc. shall not negotiate with any client to whom he or she is assigned for provision of services outside the PRIDE Community Services, Inc. program and doing so shall result in disciplinary action up to and including termination of employment.

In addition, it is considered a conflict of interest for any employee to accept any gift or gratuity of significant value in the course of their employment or in the conduct of PRIDE Community Services, Inc. business. If a client desires to provide a gratuity, he or she must be informed that any funds received must be treated as project income for PRIDE Community Services, Inc. and may never go directly to any employee of PRIDE Community Services, Inc.

Personal gifts and favors from people with whom the Organization has a business relationship are prohibited. Minor gifts of more than nominal value [\$ 25.00] must be declined or returned, to avoid any appearance or suggestion of improper influence.

Members of the Board of Directors, Governing Board or Administering Board of any public, private or nonprofit organization funded by PRIDE Community Services, Inc., or members of any major policy advisory bodies, are not eligible for employment with the Organization. Former members of these Boards and advisory bodies are eligible for employment following their resignation and in accordance with their by-laws.

Minor value best practice is recommended not to exceed \$25.00.

Regulation – 45 CFR Part 1304.50(b) (6) No grantee or delegate agency staff (or members of their immediate families) may serve on Policy Councils or Policy Committees except parents who occasionally substitute for regular Head Start staff. In the case of Tribal grantees, this exclusion applies only to Tribal staff who work in areas directly related to or which directly impact upon any Head Start administrative, fiscal or programmatic issues.

PRIDE Community Services, Inc.
Conflict of Interest Information Form

Name: _____ Date: _____

Affiliation to the Agency: (circle one)

Board Member

Staff

Other-explain: _____

Please describe below any relationships, positions or circumstances in which you are involved that you believe could contribute to a Conflict of Interest, as defined by PRIDE Community Services, Inc. Policy on Conflicts of Interest.

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I have read, understand and agree to abide by PRIDE Community Services, Inc. Conflict of Interest Policy. I further agree to report any possible conflicts as they might arise apart from this annual report.

Signature

Date